# **Permit Form**

**As a** college personnel (staff/student) who requires a Atmiya College parking permit

**I want** to apply for a permit

**So that** I can comply with college parking rules

M - 8 - XXXIV-9

**Given** someone needs to apply for a permit

**When** accessing the permit application web page

**Then** their information can be collected

**Given** a parking permit has been applied for

**When** the application is completed/submitted

**Then** the form is sent to the the admin team for processing

**As a** permit administrator

**I want** to capture the relevant information of an applicant

**So that** I can fulfil their permit

M - 4 - XXXIV10

**Given** a student has applied for a permit

**When** the application form is received

**Then** their information can be filled out onto a permit

**Given** a student has applied for a parking permit

**When** the application form is received

**And** does not have enough information

**Then** the application can be rejected

**As a** permits administrator

**I want** to record an applicant's vehicle details

**So that** I can issue them the appropriate permit

M - 4 - XXXIV11

**Given** an application from has been submitted

**When** the application is successful

**Then** the appropriate permit can be issued

**As a** permit administrator

**I want** to issue the permit applicant with legal information

**So that** they are aware of the violation fees

S - 0 - XXXIV12

**As a** permit applicant

**I want** to apply for a yearly/monthly permit

**So that** I can have my permit valid for that time period

M - 1 - XXXIV13

**Given** a permit application has been received

**When** the duration of the permit has been selected

**Then** the appropriate duration can be applied to the permit

**As a** permit applicant

**I want** to pay for my permit

**So that** my permit is valid for the duration I select

M - 8 - XXXIV14

**Given** an application has been received

**When** the payment has been received

**Then** the permit is validated

**Given** an application has been received

**When** the payment has been denied

**Then** the permit is rejected

**As an** Atmiya College department

**I want** to submit permit applications

**So that** I can apply on behalf of applicants

S - XXXIV15

**As a** permit applicant

**I want** to know which part of the vehicle I must apply my permit

**So that** I can comply with college regulations

M - 1 - XXXIV16

**Given** an application has been approved

**When** the permit is being applied to a vehicle

**Then** the permit indicates where to be placed

**As a** permit holder

**I want** my permit to display the relevant information on one side of my permit

**So that** display the permit properly in my vehicle

M - 1 - XXXIV17

**Given** a permit has been issued

**When** it is printed

**Then** the required information is on one face of the permit

**As a** security officer

**I want** identify individual permits

**So that** I can relate them to a specific permit holder

M - 2 - XXXIV18

**Given** a permit has been approved

**When** the permit is issued

**Then** the permit can be uniquely identified

**As a** permit administrator

**I want** be made aware of permits which are soon to expire

**So that** I can inform the permit holder their permit is about to expire  
S - 0 - XXXIV19

# **Citations**

**As a** patrol officer

**I want** to efficiently enforce parking regulations

**So that** visitors and staff comply with College rules

M - 2 - XXXIV20

**Given** a vehicle has a permit

**When** they are parked on campus

**Then** their vehicle can be recognized as compliant

**Given** a vehicle does not have a valid permit

**When** the vehicle is parked on campus

**Then** the vehicle can be issued a citation

**As a** patrol officer doing their rounds

**I want** easily issue citations

**So that** I can perform my job more efficiently and quickly

S - 0 - XXXIV21

**As a** patrol officer

**I want** students to know where to place permits

**So that** it’s easier for me to validate a permit

C - 0 - XXXIV22

**As a** patrol officer inspecting a permit

**I want** my citation form issuing system to be prefilled with relevant information

**So that** the information submitted is accurately

S - 0 - XXXIV23

**As a** patrol officer issuing a smoking citation

**I want** to issue them a violation with the correct information

**So that** I can fulfill my duties

M - 4 - XXXIV24

**Given** a person has been caught smoking in a non-smoking area

**When** issuing the citation

**Then** their details can be recorded as required

**As a** patron of Atmiya College

**I want** to know about smoking policies

**So that** i can comply with regulations

M - 1 - XXXIV25

**Given** a student is searching for smoking friendly areas

**When** researching on the college website

**Then** the details are available on the website

# **OHS**

**As an** OHS personnel

**I want** access to OHS tickets which have been raised

**So that** I can monitor the steps and actions taken to address the issue

M - 0 - XXXIV26

**Given** an OHS ticket has been raised

**When** reviewing the ticket

**Then** the relevant information on the ticket can be accessed

**Given** an OHS ticket is being fulfilled

**When** updating the progress

**Then** the information can be applied to the ticket

**As an** OHS personnel

**I want** access to OHS tickets which have been raised

**So that** I can report on resolved OHS issues to comply with state regulations

C - 0 - XXXIV27

**As a** college personnel of Atmiya College

**I want** to know how to raise an OHS issue

**So that** I can fulfill my OHS obligations

M - 0 - XXXIV28

**Given** a student/staff member has an OHS issue

**When** they need to report it

**Then** the information detailing how to report is available on the website

**As an** administrative officer

**I want** a record of all outstanding OHS issues

**So that** I can maintain a record of issues and prevent duplications  
S - 0 - XXXIV29

# **Payments**

**As a** permit administrator

**I want** to record an applicant's payment details and administer the payment

**So that** I can issue them the with their validated permit

**M - 0 - XXXIV30**

**Given** a permit is being paid for

**When** the applicant is making the payment

**Then** the details can be recorded and the payment processed

**Given** a permit has been paid

**When** the permit is issued

**Then** the it is recognised the permit is valid

**As a** violator who has received a citation

**I want** to know how I can pay my fine

**So that** the fine is paid

M - 0 - XXXIV31

**Given** a student/staff has a citation

**When** they need to know how to pay for it

**Then** the information detailing how to pay is available on the website

**Given** a student/staff has a citation

**When** they need to know how to pay for it

**Then** the information detailing how to pay is available on the citation

**As a** violator who has received a citation

**I want** to pay my fine online

**So that** the fine is paid

S - 0 - XXXIV32

**As a** violator who has paid a fine online or in person

**I want** a receipt of my payment

**So that** I have proof the fine has been settled

M - 0 XXXIV33

**Given** a citation for smoking or an invalid permit

**When** a citation has been paid

**Then** the receipt is issued to the payer

**As an** administrative officer

**I want** a record of all outstanding fines and citations

**So that** I can maintain a record of violators

S - 0 - XXXIV34

**As an** administrative officer reviewing outstanding fines

**I want** to see a list of outstanding fines for a specific period

**So that** I can track down and re-issue the fine with the updated amount

S - 0 - XXXIV35

**As a**n administrative officer receiving a payment for a fine within the week it’s due

**I want** to process the payment with the correct levy

**So that** the violator pays the correct fine amount

M - 0 - XXXIV36

**Given** a fine is not overdue

**When** the payment is applied

**Then** no levy is added to the total due

**Given** a fine is overdue

**When** the payment is applied

**Then** the appropriate levy is added to the total due

**Given** a fine has been paid

**When** the payment is applied

**Then** the citation is updated as ‘paid’

**As a** blah

**I want** blah

**So that** blah

M